



St John in the Soke

with

St Martin, Winnall

Annual Report

&

Financial Statements

of the

Parochial Church Council

for the year ended 31 December, 2012

Rector:

The Rev Paul Kennedy
The Rectory
19 Petersfield Road
Winchester SO23 0JD

Bank:

National Westminster Bank
105 High Street
Winchester SO23 9AW

Auditor:

John Murray
13 Shelley Close
Winchester SO22 5AS

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Administrative Information

The parish of St John in the Soke with St Martin Winnall, in the diocese of Winchester, is part of the benefice of East Winchester, being partnered with the parish of All Saints Winchester, and St Andrew, Chilcomb.

The Parochial Church Council (PCC) is a charity exempted from registration with the Charity Commission.

PCC members who have served during 2011 are:

Rector: Rev Paul Kennedy, Chairman

Curate: Rev Margaret Scrivener

Wardens:

| | |
|-----------------|---------------|
| David Stirrup | Vice Chairman |
| Christine Smith | |

Deanery Synod Representatives:

John Newcome

Elected Members:

Grahame Ford

| | |
|------------------|--------------------------------|
| Felicity Harding | Parish Safeguarding Officer |
|------------------|--------------------------------|

Jonquil Hinds

| | |
|--------------------|-----------|
| Elizabeth Proudman | Secretary |
|--------------------|-----------|

David Smith

| | |
|------------|-----------|
| Len Tatham | Treasurer |
|------------|-----------|

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

Objectives and Activities

St John's PCC has the responsibility of co-operating with the rector in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. In addition to the church building and the churchyard, the PCC also has responsibility for the maintenance of two thirds of the graveyard on St Giles Hill.

Achievements and Performance

Church Attendance

The church has 48 parishioners on the Electoral Roll, 34 of whom live in the parish. Average attendance for a typical Sunday Parish Eucharist, the major service of the week, is about 40, this number rising significantly at the principal festivals.

Review of the Year

PCC Report

The Parochial Church Council have met 7 times during the year. There are 9 members. Jonquil Hinds has been unable to attend meetings since her accident in September 2012.

Grahame Ford is the Deanery Synod representative. Catherine Thom runs the Christian Aid campaign.

During the year the PCC has discussed:

- The wall at the Montessori school
- The feedback from the 'Away Day'
- St. Giles' cemetery
- The Memorials book
- The Deanery Plan
- Prayer walking in Winnall
- Possible plans for a Messy Church
- a mentoring scheme for young people in the benefice

A new Service book is being prepared. The PCC minutes will be displayed in the church for those who do not have access to a computer.

Rector's Report

In 2011 the parishes of East Winchester came together when All Saints' was closed for re-ordering. In 2012 the parishes continued to draw closer together with joint worship through August and a procession between the parish churches for Palm Sunday.

During the year Margaret Scrivener was ordained as a Deacon and Keith Sweetland was licensed as a Reader; both to the East Winchester benefice. With the new diocesan bishop, Tim, we aim to encourage all in their journey of Christian discipleship.

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The dispute over the wall with the Montessori nursery has been settled. We offered a without prejudice payment of £5,000 which was accepted. Unfortunately we paid several times that figure in legal expenses but we now know that no more costs will be incurred.

During the year we received a legacy and a generous donation which have started a process of review regarding our building priorities. Do we want a porch to help with warmth and welcome, or a pod within our building to help cater for children and groups? These issues will be revisited in the coming year and are fundamental to our mission and outreach; and how we develop our relationship with our parish, especially the Winnall estate.

On a personal level, St. John's is a great place to minister and I am grateful to the worshipping community. I remain every thankful for the support and reflection of the Churchwardens David and Christine, the PCC and ministers.

Churchwardens' Report

Evidenced by the frequent comments in our Visitors' Book, St John's is very well appreciated as a haven of tranquillity in the middle of Winchester, offering a continuing ministry of presence through its spirituality.

As for more active ministry, we continue to be very well served by our rector Paul, our curate Margaret, who was ordained during the year, and by John Gawne-Cain, a retired priest in our congregation. Our ministry team has been further enhanced by the arrival of another retired priest, the Rev Richard Burningham. Richard's wife, Sabine, has also helped by adding to our musical options through her piano playing and singing instruction.

Planned Giving Report

The Planned Giving Scheme is staying constant, although the numbers at one point reduced because of two members leaving the church, and one has left the scheme for personal reasons. The number of people involved then raised slightly with four members joining (two new members, and two members restarting).

This means that there are 30 members who give on a regular basis, either by weekly green envelopes, or by standing order, or by both. This should result in a slightly higher figure in repayments from the tax authorities of around

£4,500. The exact final figure will be available at the end of the tax year.

Fabric Report

Once again, thankfully, there have been no major concerns with the fabric of the church during the year. The Quinquennial Inspection revealed a small number of issues which are receiving attention.

Friends of St John

This has been a relatively quiet year for the Friends. The membership has held up quite well, although we could do with some new members. The Friends' assets stand at £4,396 and there are plans to spend some of this on new church furniture in the form of an oak Paschal Candle stand to replace the current wrought iron one which is showing signs of rust. The Committee remains the same but we are due a general meeting and, therefore, an election.

The choral Group Lyra from St. Petersburg paid us a further visit last May and the concert was well attended.

Next year we will be hosting the Quiristers of Winchester College for a concert on the 4th May and there are plans for a further fund raising event in October.

Children of St John's

The number of children attending remains small, ranging in age from 2-10 years; a weekly crèche and Sunday School is not in demand with parents or grandparents who choose to care for the children themselves.

There is a play area within the church with play material and a small vestry that is used for creative work and story telling. A welcome bag has recently been restocked and is given to children who can then read and draw whilst staying with their parents if they prefer this.

Five adults who have had CRB checks are available to offer support and attention; this is ad hoc but effective. A new volunteer has been recruited and is going through the CRB checks. The advantage of the East Winchester Benefice is that the "Small Saints" service which occurs monthly is regularly attended by some families from within St. John's parish.

No safeguarding issues have arisen this year.

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Financial Review

The total income for the year was £74,720. This was due to generous gifts and legacies totalling £43,500 from members of St John's. Most of this money has been invested in the Diocesan Loan's Fund. There have been unusual donations from a baptism and weddings. Two payments have been made to USPG, thanks to Felicity, some to the Night Shelter, and two payments to an educational source through HCC from one of our charities.

The lawsuit has been amicably settled after a payment of £5,835, and the situation is settled. Our Parish Share payments last year were short by approximately that much, and we hope to achieve our target this year.

Parish Share giving is higher than last year and the year before, and we are grateful to Catherine

Thom for her efficient care of the Parish Giving scheme over this time, and to those who continue with their regular contributions to keep this system growing. Thank you also to Tony Day and John Gawne-Caine for opening and closing the church etc. for Chesil Youth who use our church regularly, giving us some income.

Reserves Policy

Our reserve fund now stands at £9,653.06

It is our policy to invest any funds balances with the CBF Church of England Deposit Fund.

Approved by the PCC on March 4, 2013 and signed on their behalf by Paul Kennedy (PCC Chairman)

ST JOHN THE BAPTIST WINCHESTER

GENERAL FUND

RECEIPTS

| | 2012 | | 2011 | |
|--|------------------|------------------|------------------|------------------|
| | £ | £ | £ | £ |
| Incoming Resources from Donors | | | | |
| Planned Giving | 19,541.12 | | 17,770.25 | |
| Collections at Services | 1,408.44 | | 2,241.70 | |
| Income Tax recovered | 4,376.11 | | 4,766.03 | |
| | <u>25,325.67</u> | | <u>24,777.98</u> | |
| Other Voluntary Incoming Resources | | | | |
| Donations | 1,688.15 | | 1,177.60 | |
| Covert and other fundraising | 329.30 | | 1,356.35 | |
| Donations (Restricted) | 44,754.74 | | 1,341.70 | |
| | <u>46,772.19</u> | | <u>3,875.65</u> | |
| Income from Investments | | | | |
| COIF Charities | 1,138.90 | | 1,072.71 | |
| | <u>1,138.90</u> | | <u>1,072.71</u> | |
| Income from Charitable and Ancilliary Trading | | | | |
| Fees and rent etc | 1,484.15 | | 3,767.00 | |
| | <u>1,484.15</u> | | <u>3,767.00</u> | |
| Total receipts | <u>74,720.91</u> | | <u>33,493.34</u> | |
| | | | | |
| Brought forward from previous year | | <u>3,313.33</u> | | <u>4,763.45</u> |
| | | <u>78,034.24</u> | | <u>38,256.79</u> |

ST JOHN THE BAPTIST WINCHESTER

GENERAL FUND

PAYMENTS

| | 2012 | | 2011 | |
|---|------------------|-------------------------|-----------------|-------------------------|
| Grants | £ | £ | £ | £ |
| UK Missions and Charities | 445.55 | | 200.00 | |
| Payments from Trust Funds | <u>154.68</u> | | <u>320.00</u> | |
| | | 600.23 | | 520.00 |
| Work of the Church | | | | |
| Diocesan Quota | 21,000.00 | | 22,115.00 | |
| To Diocese---weddings, funerals etc | 0.00 | | 1,780.00 | |
| Church Running Expenses | 3,910.98 | | 3,591.79 | |
| Clergy Expenses | 773.84 | | 831.63 | |
| Utilities | 782.49 | | 795.63 | |
| Fund raising | <u>0.00</u> | | <u>70.00</u> | |
| | | 26,467.31 | | 29,184.05 |
| To Diocesan Loan Fund | <u>35,000.00</u> | | | |
| | | 35,000.00 | | |
| Administration | <u>6,313.64</u> | | <u>5,239.41</u> | |
| | | 6,313.64 | | 5,239.41 |
| TOTAL PAYMENTS | | <u>68,381.18</u> | | <u>34,943.46</u> |
| Amount carried forward | | <u>9,653.06</u> | | <u>3,313.33</u> |
| | | <u>78,034.24</u> | | <u>38,256.79</u> |
| General Account balance 01/01/13 | | 9,687.87 | | |
| Increased payments in Admin | | | | |
| Payments to solicitor (in Administration) | | 5,835.00 | | £3,311.00 |

Winchester Diocesan Loan Fund

| | | |
|-------------------|-------------------|------------------|
| St John's Account | £39,655.75 | £4,564.83 |
|-------------------|-------------------|------------------|

REVD MALISE CUNNINGHAM GRAHAM CHARITY FOR APPRENTICING CHOIR BOYS**CHARITY NUMBER 269660 (2)****ANNUAL ACCOUNTS FOR 2012**

| RECEIPTS | 2012 | 2011 | PAYMENTS | 2012 | 2011 |
|----------------------------------|---------------|---------------|--|--------------|--------------|
| COIF Share Dividends | 280.06 | 277.82 | Income spent in furthering the relief of children of the parish of St John the Baptist | 00.00 | 00.00 |
| Bank Interest | 1.22 | 1.10 | | | |
| TOTAL RECEIPTS | 281.28 | 278.92 | TOTAL PAYMENTS | 00.00 | 00.00 |
| Excess of payments Over receipts | 00.00 | 00.00 | Excess of receipts over payments | 281.28 | 278.92 |
| Deposit A/C 1.1.12 | 2,902.89 | | Deposit A/C 1.1.11 | | 2,623.97 |
| Deposit A/C 31.12.12 | 3,184.17 | | Deposit A/C 31.12.11 | | 2,902.89 |

STATEMENT OF ASSETS AT 31 DECEMBER 2012

Monetary Assets Bank Deposit A/C (National Westminster, Winchester) £3,184.17

625 shares invested with COIF valued at 1038.91p. per share with a total value of £6,493.19 (£6,179.06p.)

**CHARITY OF ST JOHN PARISH LANDS
CHARITY NUMBER 259144****ANNUAL ACCOUNTS FOR 2012**

| RECEIPTS | 2012 | 2011 | PAYMENTS | 2012 | 2011 |
|-----------------------|------------------|------------------|---|------------------|------------------|
| Income from COIF | 1,138.90 | 1,072.71 | Income spent in line with the aims of the charity | 1,138.90 | 1,072.71 |
| TOTAL RECEIPTS | £1,138.90 | £1,072.71 | TOTAL PAYMENTS | £1,138.90 | £1,072.71 |

STATEMENT OF ASSETS AT 31 DECEMBER 2012

COIF shareholding of 1056.84 shares valued at 1038.91p. per share being a total of £10,979.62 (£10,448.45)

COIF shareholding of 1356.48 shares valued at 1038.91p. per share with a total value of £14,092.61 (£13,410.89)

Accumulation Shares

COIF shareholding of 8.68 shares valued at 8940.30p. per share being a total value of £776.02 (£720.18)

COIF shareholding of 8.68 shares valued at 8940.30p. per share being a total value of £776.02 (£720.18)

CHARITY OF HENRY KNIGHT AND OTHERS
CHARITY NUMBER 254220

ANNUAL ACCOUNTS FOR 2012

| RECEIPTS | 2012 | 2011 | PAYMENTS | 2012 | 2011 |
|-------------------------------------|--------------|--------------|-------------------------------------|--------------|--------------|
| COIF Dividends | 28.76 | 28.52 | Grants in line with | | |
| Bank interest net of tax | 00.45 | 00.43 | Charity's aims | 00.00 | 00.00 |
| | ----- | ----- | | ----- | ----- |
| TOTAL RECEIPTS | 29.21 | 28.95 | TOTAL PAYMENTS | 00.00 | 00.00 |
| | ----- | ----- | | ----- | ----- |
| Excess of Payments Over receipts | | | Excess of payments over receipts | 29.21 | 28.95 |
| Deposit A/C 1.1.12 | 1,110.91 | | Deposit A/C 1.1.11 | | 1,081.96 |
| Deposit A/C 31/12/12 | 1,140.12 | | Deposit A/C 31/12/11 | | 1,110.91 |

STATEMENTS OF ASSETS AT 31 DECEMBER 2012

Monetary Assets Bank Deposit A/C (National Westminster, Winchester), £1,140.12
64.17 Shares invested with COIF valued at 1038.91p per share—Total value £666.67 (£634.42)

REVD MALISE CUNNINGHAM GRAHAM CHARITY FOR A CHOIR

CHARITY NUMBER 269660 (1)

ANNUAL ACCOUNTS FOR 2012

| RECEIPTS | 2012 | 2011 | PAYMENTS | 2012 | 2011 |
|-------------------------------------|---------------|---------------|--|--------------|--------------|
| COIF Share Dividends | 280.06 | 277.82 | Income spent in furthering Musical part of the services held in St John's Church | | |
| Bank Interest | 0.79 | 0.69 | | 00.00 | 00.00 |
| | ----- | ----- | | ----- | ----- |
| TOTAL RECEIPTS | 280.85 | 278.51 | TOTAL PAYMENTS | 00.00 | 00.00 |
| | ----- | ----- | | ----- | ----- |
| Excess of payments Over receipts | 00.00 | 00.00 | Excess of receipts over payments | 00.00 | 00.00 |
| Deposit A/C 1.1.12 | 1,842.76 | | Deposit A/C 1.1.11 | | 1,564.45 |
| Deposit A/C 31.12.12 | 2,123.61 | | Deposit A/C 31.12.11 | | 1,842.76 |

STATEMENT OF ASSETS AT 31 DECEMBER 2012

Monetary Assets Bank Deposit A/C Account £2,123.61
625 shares invested with COIF valued at 1,038.91p. per share with a total value of £6,493.19 (£6,179.00p.)

CHARITY OF HENRY SMITH (ST JOHN THE BAPTIST BRANCH)

CHARITY NUMBER 254225

ANNUAL ACCOUNTS FOR 2012

| RECEIPTS | 2012 | 2011 | PAYMENTS | 2012 | 2011 |
|----------------------------------|-----------------------|-----------------------|----------------------------------|-----------------------|-----------------------|
| M and G Charibond | 70.44 | 70.44 | Grants to Institutions | 200.00 | 160.00 |
| Charishare | 44.38 | 41.41 | Grants to Individuals | | |
| COIF | 582.00 | 577.32 | | | |
| Bank Interest | 2.10 | 1.90 | | | |
| TOTAL RECEIPTS | <u>£698.92</u> | <u>£691.07</u> | TOTAL PAYMENTS | <u>£200.00</u> | <u>£160.00</u> |
| Excess of payments over receipts | | | Excess of receipts over payments | 498.92 | 531.07 |
| Deposit A/C 01.01.12 | 4,975.60 | | Deposit A/C 01.01.11 | | 4,444.53 |
| Deposit A/C 31.12.11 | 5,474.52 | | Deposit A/C 31.12.11 | | 4,975.60 |

STATEMENT OF ASSETS AT 31 DECEMBER 2012

Monetary Assets National Westminster Bank Deposit Account Number 80801536 - £5,474.52

Charibond Charities Narrower Range Common Investment Fund 1087 shares valued at 1.62p and having a total value of £1,227.23

Charishare Common Investment Fund 305.653 shares valued at 4.50p per share having a total value of £1,300.86

COIF shareholding of 894.33 shares valued at 10.28p per share having a total value of £9,291.28

COIF shareholding of 404.45 shares valued at 10.28p per share having a total value of £4,201.87

Independent Examiner's Report

This report on the Accounts of St. John's (Winchester) PCC for the year ended 31 December 2012 is in respect of an Examination carried out under Regulation 3 (3) of the Church Accounting Regulations 1997 and s. 43 the Charities Act 1993.

Respective Responsibilities of the PCC and Examiner

As the Members of the PCC, but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a PCC, you consider that the audit requirements of Regulation 3 (3) of the Church Accounting Regulations 1997 and section 43 (2) the Charities Act 1993 do not apply. In other words, as a PCC, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2012 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43 (7) (b) the Act. That examination includes a review of the accounting records kept by the PCC and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and, consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of the Charities Act 1993 (i.e. the records must contain entries showing from day to day all sums of money received and expended by the PCC, where they came from and on what they are spent so that accounts could be prepared at any time) have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached

John K. Murray, DMS, CPFA.
Chartered Public Finance Accountant
28 March 2013

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Winchester, Hants.
SO22 5AS